

# **Possum Kingdom Water Supply Corporation**

1170 Willow Road  
Graford, Texas 76449

Possum Kingdom Lake  
940-779-3100 TDD 800-735-2989

## **Board of Directors Regular Meeting 10:00 AM Wednesday, April 17, 2023**

### **1. Call to order, roll call and establish quorum**

The meeting was called to order at 10:00 AM with all directors present minus Mike Patton and Randy Burdick

### **2. Welcome and recognize visitors and guests**

PKWSC welcomed Monty Land as a visitor

### **3. Consent Schedule**

- ♦ Approval of minutes from March regular and March Annual Meeting
- ♦ Approval of Treasurer's report and payment of bills for March

Rosendo Ferrer made a motion to approve the consent schedule. This motion was seconded by Scott Stubbs and approved by all.

### **4. Discussion with IT-Tommy Thompson**

Tommy Thompson introduced himself to the board of directors. Tommy provided new board members with his background history with PKWSC. Tommy, along with Sue Cathey, discussed the role Tommy plays with PKWSC. Scott Stubbs asked for Tommy to explain what the Scada program is and how it works. Scott Stubbs also requested that Tommy provide the board of directors information about the security program he uses for PKWSC. Rosendo Ferrer suggested that PKWSC build a separate room/area in the near future to house the network server separately from the ice machine and the refrigerator. Jason Ringo spoke of potentially purchasing a backup generator. Tommy agreed that would be a good decision. Tommy Thompson discussed the possibility of raising the tower at PKWSC office to send better signal to the plant.

### **5. Discussion and potential approval of changes to the HR Manual**

Rosendo Ferrer provided the board of directors with information regarding changes being implemented in the HR Manual about employee stipends. A copy of the HR change was provided in the board packet for all directors to view. This change will take place on the employees' next merit review in June 2024. Rosendo Ferrer motioned for the board to approve. Stacy Urban seconded the motion. This was approved by all.

**6. Discussion and potential approval for Willow Beach pump/motor replacement**

Jason Ringo presented to the board information in regards to replacing pump/motor at Willow Beach pump station. He provided the board two bids. One from Smith Pump and the other from Gicon. He requested the board approve the purchase of 3 motors and 3 pumps for this location, for the amount of \$18,784.98 by Gicon. Stacy Urban motioned to approve this purchase and Dale Bankhead seconded this motion of approval. Agreed and approved by all.

**7. Discussion and potential approval for covered area by shop**

Jason Ringo provided information to the board to potentially approve the build of a covered awning located at the PKWSC shop. This would shelter company vehicles. Also, there would be an awning to be built in between the PKWSC office and PKWSC shop. Jason Ringo provided three bids to the board. These bids are listed in the board packet with the best option being Richard Hill Construction having the price of \$11,600.00 in which Jason recommended approval for construction. Rosendo Ferrer made a motion to approve with Scott Stubbs seconding the motion. Agreed and approved by all.

**8. Discussion and review of managers report**

Jason Ringo presented his General Managers update to the board. He touched base on after hour service calls for the month of March. He explained the reasoning as to 0 RPZA inspections. He spoke of the installation of bulk fuel on site that will be utilized for techs. Once complete, employees will no longer be using their company credit card. Jason let the board know that on call techs will no longer be taking company vehicles home. Instead, techs will make the commute to the office prior to working an after hours call. Jason Ringo let the board of directors know that Billy Martin will be testing for his Class A the following week. Jason also let the board know that Ricky Williams will be completing a Membrane training class.

**9. Establish time, date, and location of the next meeting of the board – proposed for May 15, 2024 at 10:00 A.M. at Possum Kingdom Water Supply Corporation Office, 1170 Willow Rd, Graford, Texas 76449**

The next board meeting is May 15th , 2024 at 10:00 am

*At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Possum Kingdom Water Supply Corporation Board of Directors may meet in executive session on any of the above agenda items or other lawful items.*

**10. Adjourn**

Meeting was adjourned at 11:40am. Rosendo Ferrer the first to make this motion and Scott Stubbs following the motion to adjourn.

Signed by:

  
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Date 5/15/24