Possum Kingdom Water Supply Corporation

1170 Willow Road
Graford, Texas 76449

Possum Kingdom Lake
940-779-3100

Board of Directors Regular Meeting 10:00 AM
August 20th, 2025

MINUTES

1. **Call to order, roll call and establish quorum**

   The meeting was called to order at 10:00 AM and a quorum was established with Michele Weber being absent.

2. **Welcome and recognize visitors and guests**

   Monte Land with PKLA was in attendance

3. **Consent Schedule**

   - Approval of minutes from July 2025 regular meeting
   - Approval of minutes from August 2025 executive meeting
   - Approval of Treasurer's report and payment of bills for July 2025

   Prior to the approval of the above consent schedule, PKWSC Board President, Sue Cathey informed the board that Stacy Fulford has submitted her resignation from the Board of Directors. The board acknowledged the resignation.

   A motion was made by Stacy Urban to approve the consent schedules. This was seconded by Scott Stubbs and approved by all present.

4. **Discussion and review of Manager's Report**

   Jason provided an update to the board regarding 4 after-hour service calls totaling 11-man hours and he reported that there have been 38 RPZA inspections completed since July meeting. He also mentioned there have been 18 tap requests in the past month, with most of them being located at The Hills Above PK and Gaines Bend. He informed the board that Clearwater Point distribution infrastructure has been completed. Jason had a meeting with PKWSC engineers in the first week of August regarding the lake crossing for Clearwater Point. Our engineers pointed out several issues with their model that must be addressed prior to acceptance of the package.

   An update on the extension and distribution lines for Frontier Unit was given and PKWSC was able to tie into our system on August 19th.

   Jason informed the board that Biggs and Matthews are sending over preliminary drawings and a bid schedule for the raw water line replacement for review. He mentioned that Aria Filtra was on site and conducted a comprehensive inspection of the micro-filtration system and he let the board know that the new cleaning skid components will start arriving in the next couple of weeks with a install date being the first part of October 2025.

Lastly, Jason informed the board that he has scheduled a meeting with our accountants and a few of the board members to explain the changes that have been put in place in our monthly process and to answer any questions that the board members might have.

5. Discussion of any items of interest, including topics for future board meetings

Scott Stubbs requested a list of licensing requirements that PKWSC employees are required to have. Dale Bankhead suggested that an inspection tag be included and placed following the completion of RPZA inspections.

6. Establish time, date, and location of the next meeting of the board - proposed for September 17th, 2025, at 10:00 A.M. at Possum Kingdom Water Supply Corporation Office, 1170 Willow Rd, Graford, Texas 76449

The next meeting will be held as proposed

7. Adjourn

A motion was made to adjourn the meeting by Randy Burdick at 10:53am. This motion was seconded by Stacy Urban and approved by all present

Randall D Burdick | 9/17/25

Randy Burdick - Secretary / Treasurer | Date